

FINANCE COMMITTEE

**April 23, 2024
5:00 P.M.**



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DRAFT MINUTES

Location: Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Audio starts at: **A. CALL TO ORDER** – Deputy Mayor Dan Swatman, Chair, called the meeting to order at 5:00 p.m.

Audio starts at: **B. ROLL CALL:** Deputy Mayor Dan Swatman, Councilmember Gwendolyn Fullerton, and Councilmember Kerri Hubler.

Staff members in attendance at the physical location were Mayor Terry Carter, City Administrator John Vodopich, Administrative Services Director Chuck McEwen, Public Services Director Jason Sullivan, Recreation & Special Events Manager David Wells, Human Resources Manager Brian Sandler, Assistant to the City Administrator Leslie Harris, Assistant Superintendent of Public Works Keith Proctor, Recreation Coordinator Alexis Latham, and Administrative Specialist III Debra Sires.

Staff members in attendance virtually were Chief Finance Officer Cherie Reiersen.

Audio starts at: **C. APPROVAL OF MINUTES:**

Minutes from the April 9, 2024, Finance Committee Meeting were approved.

D. DEPARTMENT REPORTS/PRESENTATIONS:

Audio starts at: 1. Personnel Update – Brian Sandler, Human Resources Manager

Human Resources Manager Sandler presented Personnel Update.

The City held a job fair at the Public Services Building, 13 people attended. Deputy Mayor Swatman requested the employee organization charts are updated more frequently.

E. DISCUSSION/ACTION ITEMS:

Audio starts at: 1. **AB24-36 – Resolution R24-36** – 2024 Ford F600 Truck Outfitting (SR235). Presented by Assistant Superintendent of Public Works Keith Proctor.

Assistant Superintendent Public Works Proctor presented AB24-36 Resolution R24-36. The committee was briefed on the need for additional funds to complete the outfitting of the new sewer truck.

The Committee agreed to forward to the full Council discussion on May 14.

Audio starts at
04:53 pm

2. Recreation Program – Recreation & Special Events Manager David Wells

Recreation & Special Events Manager Wells presented Recreation Program. The committee continued discussion related to the operation for the City’s recreation program. The recreation department is requesting an additional \$148,000 for the remaining 2024 budget year to help bring the program with expenses. Looking into partnering into other Interlocal Agreements to grow the program as a recreation district.

The Committee agreed to forward Council Workshop on May 7, 2024.

F. OPEN COMMITTEE DISCUSSION: None

Audio starts at
05:33 pm

Deputy Mayor Swatman had questions about parking passes at Allan Yorke Park. Interim Public Services Director advised that there is not a parking pass included in a rental at this time. A meeting is to take place with the company that administers the parking meter to finalize issues that have come up.

Councilmember Fullerton asked about the boat launch at Allen Yorke Park. Boat launch has been open and quite busy.

Deputy Mayor Swatman asked about Civiclive agenda notifications. Feels it is not ‘mobile friendly’.

Councilmember Hubler wants to thank the City for sponsoring the Bonney Lake High School Bazaar fundraiser that will be held on Saturday.

Audio starts at:
05:44 pm

G. PUBLIC COMMENTS: (None.) *For efficient use of city resources, comments will be a short summary and not verbatim. Video recordings will be uploaded to the city’s YouTube channel and an audio recording to the state digital archives if needing a complete review of comments.*

Audio starts at
05:44 pm

H. ADJOURNMENT

Deputy Mayor Swatman adjourned the meeting at 05:44 PM.

Debra Sires, Finance Committee Clerk